



BISHOP PERRIN

Church of England Primary School

Extra-Ordinary Meeting of the Board of Governors 19th June 2023 held on Zoom 6.00pm MINUTES

Governor Attendees:

Fr David Cloake	(FrDC)	Chair
Kerry Doggett	(KD)	
Lucy James	(LJ)	
Alwyn Williams	(AW)	Co Vice-Chair
Harsha McArdle	(HM)	
Ankur Pruthi	(AP)	

Apologies:

Russell Nimmo	(RN)	Co Vice-Chair
Wahida Alladin	(WA)	
Fr John Kafwanka	(FrJK)	
Satty Panesar	(SP)	Associate

Absent by arrangement:

Aid Corke	Head Teacher
Rachael Macklearn	Deputy Head Teacher

	ITEM	ACTION
1.	WELCOME TO GOVERNORS FrDC welcomed everyone to the meeting. APOLOGIES Apologies were received from RN, WA, FrJK. SP AC and RM were asked to absent themselves from this meeting There were no declarations of interest	
2.	GOVERNOR BUSINESS Proposals for consideration: <ul style="list-style-type: none">- <u>Mr Corke</u> to act as Interim Head Teacher of Queen's School Kew (soon to be King's School Kew) on a full-time basis for one academic year.- <u>Ms Macklearn</u> will become the acting Head Teacher of Bishop Perrin School on a fill-time basis for one academic year	

- Ms McAvoy will become the acting Deputy Head Teacher of Bishop Perrin School on a full-time basis for one academic year

HB/AII

Governors discussed the three proposals, and the following questions were addressed?

- What if AC wishes to remain at Queen's School? This is a possibility among but not one that has been considered. The expected course is that this is, and will remain, a time-limited secondment.
- Would RM become the next HT at the school if AC chose to remain at Queen's? Again, it was reiterated that was a time-specific placement and that all parties would return to their current roles after it concludes. However, should this come to pass, the school would need to follow the appropriate recruitment process into which RM (and others) may wish to enter. There would be no assumed promotion to substantive head.
- Are RM and MMc aware of the current staffing challenges at BP? RM, MMc and AC (as the SLT) have been meeting regularly with FrDC and AW since this matter has arisen (RN has been on holiday), and staffing has been a topic much discussed. At the meeting it was disclosed that a successful teacher appointment had been made that week, thus offering a greater level of certainty to RM and MMc if they assume the leadership of the school. FrDC and AW have tasked RM and MMc with devising a staffing strategy in the event that this secondment takes place – this is in hand and the Strategic Group would meet later that week.
- Are we confident that that we can sustain the current levels and quality of education? It was agreed by FrDC and AW that there has been no question in their minds. Governors were reminded that RM in particular has been the architect of the current curriculum. That said, part of the developing agreement is that RM and MMc would receive appropriate mentoring.
- What will happen to SEND? MMc will continue in this aspect of her current role
- What will happen about the potential knowledge gap that this may cause (noting other staffing issues)? Whilst the concern was noted it was felt that the scale of the school and the current deployment means that staff members are often more knowledgeable in areas beyond their immediate remit, though this 'gap' will remain a focus for governors.

	<p>Governors were asked to vote upon the three proposals:</p> <p><u>Proposal 1</u> Proposed by FrDC, seconded AW, unanimous vote in favour</p> <p><u>Proposal 2</u> Proposed by FrDC, seconded LJ, unanimous vote in favour</p> <p><u>Proposal 3</u> Proposed by Fr DC, seconded AP, unanimous vote in favour</p> <p>What are the next stages of the process?</p> <p>FrDC explained that the respective SBMs of both schools will start the administrative processes that now reflect these decisions. In terms of announcements, a co-ordinated approach will be required which will be discussed between the schools in the days to come.</p> <p><i>Post meeting note 1: FrDC will announce this to staff in a briefing in school on Wednesday 21st June, and it is likely that a written announcement will be sent to parents, by email, on Thursday 22nd June at 1pm.</i></p> <p><i>Post Meeting Note 2: Additional TLR roles have subsequently been offered to Mss Holloway and Lancaster</i></p>	
9.	<p>CONFIDENTIALITY</p> <p>It was agreed that the entirety of this meeting remain a confidential matter until all necessary announcements have been made.</p>	

Signed

Date