



BISHOP PERRIN Church of England Primary School

**An Extraordinary Meeting of the Board of Governors
Thursday 17th September 2026, 6pm at the School
MINUTES**

LA – 1	PARENTS – 2	FOUNDATION – 6	EX OFFICIO-2	STAFF -1
VACANT	Catherine Reddin (CR)	Alwyn Williams (AW) (Chair)	Rachael Macklearn (RM) (HT)	Mary McAvoy (MM) DHT
	Wahida Alladin (WA)	Russell Nimmo (RN) (Co- Vice Chair)	Revd Helen Calner (HC) Ex Officio St Augustine's	
		Lucy James (LJ)		
		Kerry Doggett (KD) (Co- Vice Chair)		
		Denzil DSouza		

Non-governor attendees: Lisa Lopez (LL) Clerk,

Apologies: Mary McAvoy

Absent: Denzil DSouza

MINUTES

	ITEM	ACTION
1.	Opening Prayer The meeting opened at 6:00 pm with a prayer led by AW Welcome to governors Chair of Governors AW welcomed the governors. Apologies & Declarations of interest Apologies were received from Mary McAvoy There were no declarations of interest. Minutes Amendments were given to the clerk. The GB voted to approve. AW will mark as signed on Gov Hub. Matters Arising: from 8 July completed (no actions were recorded)	
2.	Governing Body Items - Election of Chair: The clerk confirmed that no nominations had been received. AW, current chair of governors agreed to stand for one further year. LJ proposed this reappointment, RN seconded and the GB voted unanimously to reappoint AW as COG. - Election of Vice Chair(s): RN and KD confirmed that they would stand once again as vice chairs. WA proposed RN, LJ seconded and the GB voted to reappoint RN. CR proposed to reappoint KD as vice chair, RM seconded and the GB voted to reappoint KD.	

	- Current and upcoming vacancies: LDBS governor, Local Authority governor, Clerk ➤ 2 applications have been received for the position of clerk and interviews will take place on 1st October ➤ AW is preparing a draft letter to send out to Richmond Chamber of Commerce, West London Chamber of Commerce, school newsletter, library advert to recruit for the governor vacancies Rev HC offered to approach the Deanery Chapter to assist with the recruitment of the LDBS governor. - Introduction to new Academic Year Autumn 1 Governor focus will be ➤ AI ➤ Allergy policy ➤ Mobile phone policy ➤ Curriculum ➤ Complaint policy review ➤ Governor training Autumn 2 Governor focus will be ➤ Finance and any impact of reduction in government finance ➤ SEND strategy and grant Spring Governor focus will be: ➤ Cyber Security ➤ Social Media Summer: ➤ OFSTED which may take place in 2027_2028 <u>Question: The Governors asked, “What is the update with the rollout of the free school breakfast club?”</u> Answer: The second phase of the roll out will be another 1700 schools. We will not be included and therefore this isn’t an urgent issue to be considered. - Roles for coming year – COG has worked to establish a list in line with Governor Hub suggestions to cover all areas. The GB was consulted on the list of roles, roles were allocated and the list of link governors can be found on Gov Hub. - GB Year Planner and Meeting Dates - Updates to Keeping Children Safe in Education -Governors are aware this needs to be read and is a Compliance issue to be addressed at Autumn1 meeting	
3.	Leadership & Management - The year ahead ➤ No staff leavers ➤ SATS results positive ➤ EYFS GLD 81% ➤ Rights Respecting Schools Bronze award ➤ Attendance exceeded the target set by the DfE– 210 extra days gained ➤ Great results from the Parent survey	

	➤ Action Breaks Silence will continue into year 6 including a focus on positive masculinity ➤ 90th anniversary School banner will be displayed in the library Key Priorities for the Year Ahead ➤ OFSTED preparation ➤ SEND white paper which is due to be published on 31st December ➤ Curriculum review for the new curriculum which is due to start in autumn 2028 ➤ New AI policy will be presented to GB in October FGB ➤ HT is working on a Racial Justice policy with a parent working group ➤ Work is taking place to develop a Finance Policy and Procurement Policy ➤ Images on school websites are being changed to remove any recognisable pupil profiles ➤ A new feature of a profile on a school governor will be introduced into the school newsletter ➤ New guidance on mobile phones starting this autumn is that the phones must be handed in to the school office excluding any used for medical monitoring A discussion was had about how to manage parents taking photos in school and how to display the class photos at the Leavers Service in the church.	
4.	Statutory Documents & Policies • AI policy– carry over to FGB autumn 1 • Allergy Safety Policy - approved • Anti bullying policy – approved • Behaviour policy– approved • CP & Safeguarding – carry over to FGB autumn 1 • Exclusions policy– approved • Online Safety Policy - carry over to FGB autumn 1 • Mobile phone policy - approved • Complaints Policy- carry over to FGB autumn 1 • Maintained School Governors Guide – uploaded for Governors on Gov Hub A discussion was had about changes and notes for the above policies. Those that were ready to ratify were proposed by AW and seconded by WA and ratified by the GB.	
5.	AOB • The Data Impact Group will take place on Wednesday 23rd June at 1.30pm at school • The SIP Dave Tan will visit the school on 29th September looking at class-based worship, spirituality, reading. Governors are invited to attend. • Gill Putteridge from the LDBS will deliver a presentation on Christian Distinctiveness on 7th October at 1 – 3pm.	
6.	Confidentiality – no matters fall into this category Newsletter highlights ➤ Welcome back ➤ Election of Chair and vice chairs ➤ SATS results noting the great results in phonics and multiplication tables ➤ Exceeding the attendance target Dates for the year FGB Autumn 1: Thursday 15th October 6pm at school Autumn 2: Thursday 10th December 6pm at school	

	Spring 1: Thursday 4th February 6pm at school Spring 2: Thursday 18th March 6pm at school Summer 1: Thursday 20th May 6pm at school Summer 2: Thursday 15th July 6pm at school Closing Prayer: Rev HC led the closing prayer	
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