



### Hometime Collection

At the end of the day, we will dismiss your child to the named people recorded here. Please ensure this information is returned to your child's class teacher at the beginning of the new school year.

We will not release your child to an adult who we have not had prior permission from you to do so. Therefore, on the odd occasion when someone is picking your child up who is not on your list, please ensure we have received written permission from you via an email to the school office or a note.

Please record **all names** (including parents as parents often have different surnames to their children) and the child's relationship to each person. It is also helpful if you can record the days, if the arrangements are different on different days.

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