



BISHOP PERRIN

Church of England Primary School

Meeting of the Board of Governors
Wednesday 16th July 2024
MINUTES

	Task
1.	<p>The meeting opened with prayer at 6.05om</p> <p><u>Governors Present</u> Fr David Cloake – Chair (& Clerk) Rachael Macklearn – Head Teacher Mary McAvoy – Deputy Head Teacher Alwyn Williams – co-Vice Chair Russell Nimmo – co-Vice Chair Kerry Doggett Lucy James Harsha McArdle Satty Panesar Wahida Alladin</p> <p><u>Apologies</u> Ankur Pruthi</p> <p><u>Declarations of Interest</u> None recorded</p>
2.	<p>Secondment</p> <p>Governors reviewed the arrangement that has seen Mr Corke seconded to the King’s School Kew, Rachael, Mary and Jo internally promoted – and the year now ending. Despite its challenges, there have been many successes over the last year, not least the Ofsted visit that resulted in an Outstanding judgment. Lessons have inevitably been learned and governors look forward to the new secondment that begins in September 2024 with Mr Corke moving to oversee St John the Baptist Junior School in Hampton Wick on the same full-time basis. RM and MM will remain in place as the SLT at Bishop Perrin.</p>
3.	<p>Governing Body Items</p> <ul style="list-style-type: none">• Minutes & Matters Arising Gov Training Update<ul style="list-style-type: none">• An error was noted in the date set at the footer• Safeguarding Training update – noted as ‘annual’ though the legal requirement is actually three-yearly• The annual safeguarding training for governors will be delivered by the DSL (MM in this case)• <u>Matter Arising</u> – RN noted that the FGB did not have the scope to appoint a staff governor as it had been suggested, but that an election was required. In order to ratify MM’s move to the role of staff governor, it was felt that communicating this to the staff (and test their view) was acceptable in this case.• <u>Matter Arising</u> – AW informed governors that they should all now have access to The Key digital resource.

	<ul style="list-style-type: none"> • <u>GB Year Planner & Meeting Dates</u> <ul style="list-style-type: none"> • Dates for the meetings of the FGB in this autumn term are set, but other dates need to be agreed in the new academic year by all panels and groups
4.	<p>Governor Visit Reports</p> <ul style="list-style-type: none"> • School Open Day Visit Report – <i>received with thanks</i>
5.	<p>Leadership & Management</p> <ul style="list-style-type: none"> • HT Report <ul style="list-style-type: none"> • Gobs expressed their appreciation for the quality of the results expressed through the recent data including phonics (RM noted that this now gave an outturn to the Little Wandle programme funded by the GMF in recent years) • Were there any surprises in the figures? Only one small issue was identified, but otherwise they were in line with tracking. • The ‘False Positives’ seemed very high in the computer-use statistics – is there anything that gobs should know or can do? The SG has the right and ability to look into the data and causes and is encouraged to do so. LJ commented that there was no issue that she was able to determine • H&S – did we get a response from the diocese? The diocesan appointed operative was due that week • H&S – AW thanked RM for the clarity of this report within her HT Report • H&S – LJ thanked the SLT for their help in allowing her to immerse herself in her role as the link SG governor • H&S works to be completed over the summer: the electrics in respect of the fire-doors will be delayed due to cost (diocese decision). The Legionella Report has also highlighted the need for some unforeseen works. • Has a review of all Hall equipment been carried out? Yes, with some gym equipment identified as needing attention
6.	<p>Finance</p> <ul style="list-style-type: none"> • <u>Long Service</u> – given the current fiscal climate, the Finance Group proposed that this be shelved for the time being. Prop KD; Sec SP – carried • <u>GMF Treasurer</u> – AW reminded governors that she was relinquishing this duty at the end of this academic year. HMc offered to take this duty on and this was agreed unanimously by governors • The version of the Budget supplied to the last meeting was an earlier version and therefore incorrect – a process of assessment and discovery will determine what this will mean for the overall budget and a revised forecast provided to governors – but everything is in hand and with the Finance Group. • <u>GMF Bank Mandate</u> <ul style="list-style-type: none"> • AW proposed that HMc be added to the Mandate given her new role as GMF treasurer – governors approved this proposal • AW proposed that RM be added to the mandate given the extension of the secondment – governors approved this proposal • AW proposed that DC and AC be removed as signatories on the mandate (DC because he is leaving the FGB and AC because he will

	be elsewhere for the next year – and will be re-added next year) – governors approved this proposal
7.	<p>Elections</p> <ul style="list-style-type: none"> • <u>Election of a Chair(s)</u> – <i>given DCs resignation from his role on the FGB, it was felt appropriate to appoint a Chair at this stage (rather than in September as has become customary) so that governance can continue unhindered into the new academic year</i> <ul style="list-style-type: none"> • Alwyn Williams was nominated by LJ and agreed to stand, seconded by WA – carried unanimously • <u>Election of Vice-Chair(s)</u> – <i>RN commented that having two co-Vice Chairs has proved advantageous</i> <ul style="list-style-type: none"> • Russell Nimmo was nominated by HMc and agreed to stand, seconded by LJ – carried unanimously • Kerry Doggett was nominated by LJ and agreed to stand, seconded by RN – carried unanimously • <u>HTPM vacancy created by the above election</u> – <i>(in addition to LJ and RN)</i> <ul style="list-style-type: none"> • KD was nominated by LJ and agreed to stand, seconded by RN – carried unanimously
8.	<p>AOB</p> <ul style="list-style-type: none"> • <u>Renaming of GMF</u> – to avoid ambiguity of purpose: this will be considered at a future meeting • <u>DIG Meeting was scheduled for that week</u> – RM requested its postponement, this being agreed • RM expressed her gratitude for the support of governors over the last academic year • <u>School Association</u> – the FGB identified the benefit of having a governor appointed to the trustees of the School Association. HM offered, was proposed by AW, seconded by SP - carried
9.	The meeting closed with prayer at 8.07pm