

Parent Forum – Summer Term via Zoom

26th June 2020.

Attendees:

Adrian Corke (AC) – Headteacher

Yin Jones – Parent Representative Yr 4

Laura Stewart – Parent Representative Yr2

Heidi Ranger – Parent Representative Yr6

Charlotte Holder – Parent Governor

Sarah Dinsdale – Parent Representative Y1 & Y4

Rachel Arney – Parent Representative Yr 2

1. Welcome and apologies.

Apologies were given from Sati Panesar – Associate Governor (Community) who was unable to attend.

2. Minutes from Parent Forum in December 2019 and Action Log.

The minutes were agreed with no amendments required. The Action Log was considered and points reviewed.

3. Discussion regarding Covid 19

The forum discussed the ongoing COVID situation. AC explained that the school are informed of updates at the same time as everyone and the information from the Department of Education continually updates and changes. The forum appreciated that the school was given little advice or feedback on managing the COVID situation. The group discussed the complexity required by the school to consider the different needs of each child and situation, for example age, siblings, parents situation, IT availability, caring responsibilities etc. In addition it was discussed that the provision of hard copies of work had been really useful.

The forum thanked AC and the school for their work and support through this difficult and challenging period.

4. Questions/points of discussion from Class Reps

Question from Year 4. To discuss the booking system on basis of firsts come first serve – would it be better to have a random selection process, e.g. names out of a hat. It was discussed that this had not been an issue to date, all requests had been accommodated apart from one incident in Reception where the parents had been notified and were happy to wait for the two weeks. AC advised that if numbers went over 25 the school would look to speak to the parents of those effected and have an open conversation.

The forum asked for our thanks to be passed to Miss Macklearn and Miss Sweeney for the update letter regarding Y6 end of term activities and for putting the activities in place considering the difficulty during COVID restrictions.

General discussion regarding the Parent Forum and Terms of Reference. It was felt that the forum had been very effective and covered some good discussion topics and significant pieces of work had been generated and completed. It was noted there was a lack of representatives from Reception and Year 5 (*academic year 2019/20*) and the forum would benefit from greater diversity to fully reflect the community it represents. This should be addressed when recruiting new members.

5. Communications

AC provided the 'Staying Informed and Keeping in Touch with the School' document for the group to review. A number of suggestions were made regarding structure, available communications and detailing opportunities to be involved in the school. However, overall the document was very positively received by the group.

Discussion regarding the high amount of documentation and communication coming from the school and consideration to using headlines or bullet points.

6. Chair and Secretary positions

Not discussed – carry over to next meeting.

7. AOB

Parent Questionnaire

AC provided the Parent Questionnaire for feedback and review. Additional question suggestions were based on the new structure of parent interviews in the hall and feedback on structures and processes in place during COVID. It was suggested that the school's vision should be included if the questionnaire included questions about it. The forum also suggested it would be an opportunity to ask the question what skills/experience that parents/careers can offer to support the school and feedback on communications within the school.

Meeting closed – Date of next meeting to be agreed.