

Bishop Perrin Church of England Primary School

Breakfast Club Policy

Non-Statutory Policy



Our school is a Church of England School and works in partnership with our two local parish churches, St Augustine's and Ss Philip & James'. We aim to reflect the values, traditions and beliefs of the Christian Faith and therefore our Spiritual Values underpin everything that we do.

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1 INTRODUCTION

Breakfast Club is offered as a facility to parents who wish to bring their children to school early due to work commitments or personal circumstances. It is held between 7:45am and 8:30am on every day that children are in school.

Our aim is to ensure that children have a smooth start to the day, along with a healthy breakfast, which sets them in the correct frame of mind for the school day and learning ahead of them.

Through Breakfast Club, we also aim to develop good table manners and encourage children to become more independent, for example by clearing their own place.

2 PLACES

Breakfast Club is limited to 30 children per day. Additional places may be considered following a review of staffing ratios.

Of these 30 places, up to three are offered to families for a year at a time for no charge, at the Headteacher's discretion. These places are offered where families are, or have been, eligible for Free School Meals and a place at Breakfast Club would particularly benefit the child. At the end of the academic year, the allocation of these places is reviewed.

Additional, temporary free places may also be offered at the Headteacher's discretion.

Families who receive free places must notify the school office that they will be taking up their child's place on the days that are required otherwise they may be turned away if the Breakfast Club limit has been reached.

3 STAFFING

Breakfast Club is run by the Breakfast Club Manager who line manages other staff who assist with the running of the Club.

There are always two members of staff on duty, one of whom is first aid trained. In case of sickness, another member of staff (who is first-aid trained) is on stand-by to provide cover. S/he is called in by the Breakfast Club Manager, as required.

4 BREAKFAST

Breakfast is offered to each child who arrives at Breakfast Club by 8:20am each day. Children who arrive after this time may not have time to be served and eat breakfast before the end of the session.

Breakfast consists of:

- A drink (milk or water)
- A bowl of cereal
- Two pieces of toast with topping (spread, jam, honey or marmite)

All cereals and products are checked to ensure that they are nut free as some children in the school have severe allergies to nut products. The breakfast offered is in line with our Healthy School Policy. Parents should inform the school office if their child suffers from any food allergies.

5 BEHAVIOUR

Once children have finished their breakfast and cleared their place they may undertake quiet table top and floor activities, for example construction toys such as Lego, board games etc. They may also use this time to complete homework.

Children remain in the school hall at all times other than to visit the toilets. They do not go into the classrooms or other parts of the school. At the end of the session, children go directly to the playground where there is a teacher on duty and other children arriving for the school day.

Children are expected to behave in line with the school Behaviour Charter. Where there is concern about a child's behaviour, the Breakfast Club Manager may speak directly to the child's parent. The Senior Leadership Team may also become involved. As a final resort, if a child's behaviour does not improve, they will be asked not to attend Breakfast Club in the future.

6 BOOKING AND PAYMENT

Children cannot attend Breakfast Club unless they have been booked in on-line.

In order to ensure appropriate staffing ratios, parents who wish to book a place for their child on a Monday must make the booking by 2pm the preceding Friday. Bookings for other days of the week must also be made by 2pm on the preceding day (eg: to book a place for Wednesday, the booking must be made by 2pm the day before (Tuesday)).

Breakfast Club costs £4.50 per day and this is reviewed on an annual basis.

Payment and booking must be made in advance for Breakfast Club via the school's Atomwide School Shop online payment system. Once a booking has been made the system will not allow changes to be made and refunds cannot be given.